**Volunteer Driver Role Description **

Summary of the role and the activities involved:

Role

You will assist older people to and from appointments by accompanying them in your car. You will need to have:

* a clean Driving License B category;
* a work/business element for volunteering on your insurance policy and this can be added by your insurer at no extra cost;

You may be required to assist people on and off the car.

This could include:

Visiting an older person at an agreed date and time to complete the transporting task.

Personal qualities most suited to this role

• Good driving skills

• A friendly and cheerful manner

• Patience

• Good listening skills

• Good time keeping skills

• Good problem solving skills

Any other information

We will conduct a DBS and reference check.

How many hours you need to give, when and where:

You would normally volunteer as and when required depending on your availability and the errands you wish to take on. This could be as often as once a week or as rarely as once every few months.

What training will be necessary and available:

There is no formal training and you should accept only the errands you are able and confident to accomplish. You will be provided with a general induction to your volunteering role at Fulham Good Neighbours.

Who will supervise you:

Your supervisor would normally be:

Ruth George

Volunteer Administrator

Fulham Good Neighbours

Rosaline Hall

70 Rosaline Road

London, SW6 7QT

Tel. 0207385 8850

Email: chrismikata@fulhamgoodneighbours.org

Web: [www.fulhamgoodneighbours.org](http://www.fulhamgoodneighbours.org)

What expenses are payable:

Your lunch expenses will be provided if you volunteer for over 4 hours.

We will cover your driving costs at 40p per mile.

We will cover parking fee you incur while conducting your task.